

डॉ. शिवा रंजन चतुर्वेदी
कुलसचिव
कामेश्वरसिंह दरभंगा संस्कृत
विश्वविद्यालय, कामेश्वरनगर, दरभंगा
(बिहार)



Dr. Shiva Ranjan Chaturvedi
Registrar
K.S.D. Sanskrit University, Kameshwar
Nagar, Darbhanga (Bihar)
Mob. No.-7903409122
E-mail-ksdsureg@gmail.com
दिनांक 21.9.2021
शाखा—

पत्रांक
संचिका सं.—

निविदा सं० 03/2021

कामेश्वर सिंह दरभंगा संस्कृत विश्वविद्यालय, कामेश्वर नगर, दरभंगा के मुख्यालय स्थित परिसर की साफ – सफाई, सुरक्षा व्यवस्था, बागवानी आदि के साथ कम्प्युटर ऑपरेटर, बिजली मिस्त्री, चालक आदि कार्यों के लिए राज्य सरकार से निबंधित सुरक्षा एजेन्सी से निविदा दिनांक – 30.09.2021 को 4 बजे तक आमंत्रित की जाती है। निविदा खोलने की तिथि 01.10.2021 अपराहण 12:30 बजे निर्धारित है। निविदा निबन्धित डाक / कूरियर डाक से ही स्वीकृत होगी। निविदा बिना कारण बताए हुए निरस्त की जा सकती है। विस्तृत जानकारी विश्वविद्यालय के वेबसाईट www.ksdsu.edu.in/home.htm पर देखा जा सकता है।

कुलपति के आदेश से,

Chaturvedi
21.9.21
(डॉ० शिवा रंजन चतुर्वेदी)
कुलसचिव
M/M
21-9-21

ज्ञापांक..1.46.4../2021, दिनांक 21-9../2021

प्रतिलिपि :-

(1) सूचना वैज्ञानिक को विश्वविद्यालयीय वेबसाईट पर अपलोड करने हेतु प्रेषित।

Chaturvedi
21.9.21
कुलसचिव

H.Khan-21.09.2021

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21-9-21


KAMESHWAR SINGH DARBHANGA SANSKRIT
UNIVERSITY


Kameshwar Nagar, Darbhanga - 846008

Tender No. 3/2021 KSDSU, Darbhanga / Security and Manpower
Services Dated:

Sealed tenders are invited under two bid systems through registered / speed post /
courier services only from reputed and experienced agencies **for providing**
security, housekeeping and manpower services at **Kameshwar Singh**
Darbhangha Sanskrit University, Darbhanga. A Pre-Bid Meeting will be held on
.....at.....A.M The Interested agencies are required to submit their
technical and financial bids separately containing full information along with
supporting documents, must reach in the office of the undersigned on or before
30.9.2021 Up to 04:00.....P.M. and the same will be opened on
01.10.2021 at 12:30..... P.M. Details are available on

O/I Central Store (H.Q.)


22.9.21


22.9.21

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KAMESHWAR SINGH DARBHANGA SANSKRIT
UNIVERSITY

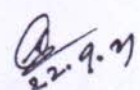
Kameshwar Nagar, Darbhanga - 846008

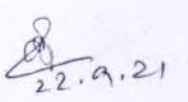


FOR
TENDER DOCUMENTS
FOR

“Providing Security, Housekeeping and Manpower Services for the
Kameshwar Singh Darbhanga Sanskrit University

Office Order No Kameshwar Singh Darbhanga Sanskrit University
/ Security and Manpower Services Dated:


22.9.21


22.9.21

NOTICE INVITING TENDER/ QUOTATION

Sealed tenders/quotations are invited in 2-Bid Systems (Technical Bid & Financial Bid) from reputed and experienced agencies for providing security, housekeeping and manpower services at Kameshwar Singh Darbhanga Sanskrit University, Darbhanga. The bidders are required to read the tender documents carefully and ensure compliance with all instructions herein. Non-compliance with instructions in these documents may disqualify the bidders from the tender exercise. Kameshwar Singh Darbhanga Sanskrit University, Darbhanga reserves the right to select the item (in single or multiple units) or to reject any quotation wholly or partly without assigning any reason thereof. Incomplete tenders, amendments and additions to tender after submission or tenders received after due date are liable to be ignored and rejected.

Terms and Conditions:

1. The technical and financial bids should be quoted separately and put in different sealed envelopes marked "Technical bid" and "Financial bid" as applicable. These separate bids envelopes are to be put in an outer envelope which should also be sealed and marked as
"Project Proposal" Tender for providing security, housekeeping and manpower services at Kameshwar Singh Darbhanga Sanskrit University, Darbhanga and should clearly indicate tender closing date and time.
2. Each individual sealed envelope as well as the outer envelope should be marked with the following reference on the top left hand corner: **NIT No.** Kameshwar Singh Darbhanga Sanskrit University, Darbhanga /Security and Manpower Services, **Dated:**
3. Cutting/ Over writing will not be accepted. If there are cutting, those should be duly initiated, failing which the bids are liable to be rejected.
4. Any bids received afterP.M. on..... shall not be considered. Offers received within the stipulated period only will be considered. University shall not be responsible for any postal delay. All tender documents should be sent through courier, speed post or registered post only.

The Postal address for submitting the tenders is:

.....
.....
.....

5. The Technical Bids will be opened on at P.M. in the presence of representative of the firm duly authorized only. The date & time for opening of Financial Bids will be informed later on to the technically qualified

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bidders. In case the date mentioned above is declared Government Holiday, the date shall automatically be shifted to next working day.

6. All disputes shall be subject to the territorial Jurisdiction of court of law at Darbhanga only.
7. Any tender which does not fulfill all the prescribed conditions or any condition put forth by the employer shall be summarily rejected.


Note: Price bids of only those bidders will be opened whose Technical bids are found suitable as per terms and conditions of the tender by the committee constituted for the purpose. Date and time of opening of price bids will be decided after technical bids have been evaluated by the committee. Information in this regard will be intimated only to the technically qualified bidders.


8. The bidders shall keep their bid valid for minimum 180 days from the date of opening of the financial bid.
9. Bidders should go through the tender terms, conditions and specifications carefully and fill in the attached compliance statement accurately and unambiguously. They should ensure that all the required documents are furnished along with the bid.
10. Selected bidder will have to deposit Performance security as the security deposit.
11. University reserves right to cancel the tender at any time without intimation any reason.

Sd./-

Office-In-Charge,
Central Store (HQ)

Kameshwar Singh Darbhanga Sanskrit
University, Darbhanga


22.9.21


22.9.21

DETAILS ABOUT TENDERER

- 1. (a) Name of the Tender.....
(b) Status of the Tender :- (Company/Proprietorship/NGO)

- 2. Full Postal Address
.....
.....
.....

- 3. Telephone No: -----
- 4. Mobile No: -----
- 5. Fax No: - -----
- 6. E-mail Address: - -----
- 7. Name of the persons -----
Who are responsible for conduct of business

- 8. PAN NO -----

- 9. GST NO -----

- 10. TAN NO (if applicable) -----

Seal of the Firm

[Signature]
22.9.21

[Signature]
22.9.21

TERMS AND CONDITIONS FOR PROVIDING SERVICES

- a) The Security and Housekeeping personnel should be physically fit and strong, mentally alert and preferably in the age group of 30 - 50 Years. Minimum 10th Standard education is a must for the guards. Preference will be given to agency offering different conditions.
- b) Bidder will be fully responsible for any loss of property/theft on account of negligence of their duty in the campus and the cost of such losses should be borne by the agency.
- c) All security and housekeeping personnel should always wear clean uniforms while they are on duty. The bidder should provide them all necessary uniform as and when required.
- d) Security guards will be responsible to check all incoming and outgoing vehicles at the gates if found any suspicious/doubtful and report to their Security Supervisor and finally inform to the superior Officers for the University.
- e) The security Guards will have to maintain exemplary discipline and be polite always and work for the welfare of the institute and should follow the campus rules.
- f) Security services will be provided 24 hours in official/residential campus of Kameshwar Singh Darbhanga Sanskrit University, Darbhanga as per existing rule. The duty hours of the Security Personnel will be as under.
 - i. First Shift :-
 - ii. Second Shift :-
 - iii. Third Shift :-
- g) The Bidder should sign an agreement (MOU).
- h) The period of contract will be for three years initially which may be extended further for one year subject to efficient and effective performance. Their contract can be foreclosed without assigning any reasons by giving three months notice on either side.
- i) The security guards are expected to know the fire fighting and deployed in case the situation demands.
- j) Materials or things should be allowed to move out of the campus only with proper gate pass issued or endorsed by the Security Officer/Supervisor/concerned department HOD of this University. A register must be maintained for the materials movement by the security agency.
- k) Monthly bills will be paid by Cheque / RTGS only to the Agency and the University will not take any responsibility to pay salary to the security, housekeeping and manpower or others. No advance will be paid to the agency by the University under any circumstances.

@ 22.9.21

22.9.21

